# Sample Debt Collector Resume Template

Applicant’s name:

Address:

Phone number:

Email id:

Date of Birth:

[State the personal details of the applicant]

**Career Objective:**

With my skilled and professional debt collecting capability, I wish to secure the role of a debt collector in a company to put in test the capabilities and experience of my skills. I further wish to see my company prosper by proper utilization of my skills.

**Educational Background:**

* Bachelor’s degree in Business Administration from \_\_\_\_\_\_\_\_\_ [name of the institute] in the  year \_\_\_
* Passed high school degree from \_\_\_\_\_\_\_[name of the institute] on year \_\_\_\_\_\_\_\_\_
* \_\_\_\_\_\_\_\_\_\_\_\_  [specify additional educational degrees and computer skills credentials, if any, that has been acquired by the applicant]

**Professional Experience:**

Worked as \_\_\_\_\_\_\_\_\_[name of the job position] at \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ [name of the organization on where the applicant has worked] on year \_\_\_\_

* \_\_\_\_\_\_\_\_\_\_\_\_
* \_\_\_\_\_\_\_\_\_\_\_\_
* \_\_\_\_\_\_\_\_\_\_\_\_ [specify the duties performed on the particular organization]

Worked as \_\_\_\_\_\_\_\_\_[name of the job position] at \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ [name of the organization on where the applicant has worked] on year \_\_\_\_

* \_\_\_\_\_\_\_\_\_\_\_\_
* \_\_\_\_\_\_\_\_\_\_\_\_
* \_\_\_\_\_\_\_\_\_\_\_\_ [specify the duties performed on the particular organization]