Sam Custodian

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**Objective:** Custodian Supervisor, RN: 13456

**QUALIFICATIONS**

• Over 15 years experience in providing quality custodial services in university and business

settings.

• Skilled in all UC Davis cleaning methods and procedures.

• Recognized by management and co-workers for natural leadership skills and being a team

player.

• Recently completed basic and advanced supervisory training certificates.

• Computer skills: MS Office – Excel, Word, Access, Outlook and PowerPoint.

**WORK EXPERIENCE**

Senior Custodian, Student Housing, University of California, Santa Cruz, CA 2003 - present

• Provided custodial services, including comprehensive cleaning and floor/carpet care for Student

Housing.

• Operated and maintained equipment: buffers, carpet shampoo machines, rotowashers and

pressure washers.

• Demonstrated customer service skills working with students from diverse backgrounds, co-

workers, management and resident advisors.

• Used organizational skills, including time management, efficient cleaning methods and meeting

deadlines to work in a fast paced environment.

• Specialized in working with all 3-M cleaning products and safety procedures.

**Custodian**, Self-Employed, Custodial Services, Santa Cruz, CA 1994 – 2003

• Operated all aspects of a cleaning service with three employees, including management,

Human Resources, scheduling, record keeping, inventory control, payroll and marketing.

• Supervised three employees, including scheduling, hiring, training, staff development and

performance evaluations.

**TRAINING and PROFESSIONAL DEVELOPMENT Staff**

Development and Professional Services, University of California, Davis:

• Basic Supervisory Certificate Series: Building a Foundation, 2008

• Understanding Diversity Certificate Series, to be completed 2011

Employee Development Courses, University of California, Santa Cruz:

• Blood Borne Pathogens, 2003

• Basic Supervisor Series, July 2003