**Laura W. Brent**

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**Career Summary:**

Senior Analyst with an experience of 6 years. Proficient in project management, solid strategic thinking abilities and perform flawless execution of projects. Highly motivated professional who follows a detail-oriented approach to complete assignments. Expert in extracting data from systems and transforming it into an accurate analysis report.

**Summary of Skills:**

* Comprehensive knowledge about IT, marketing and finance sector
* Proficient in devising strategic plans and improve chances of expected outcome
* Able to recognize potential threats in business processes and take apt measures
* Skilled in planning and analyzing business requirements
* Able to communicate required changes to the team, and excellent interpersonal skill
* Ability to test, use verification, and validation techniques on projects to check the outcome

**Technical Skills**

* Operating Systems: UNIX, Linus and Windows XP/2007
* Tools: MS Office, Microsoft Visio, Google Docs, MS Excel
* Programming Languages: HTML, Java, Oracle, SQL

**Work Experience:**

Senior Analyst

Mckesson Technology Providers, Medina, Ohio

December 2015 – Present

* Conducting several training sessions on inventory allocation to remove glitches in project completion
* Implementing new strategy to deliver products to customers that cut down the transportation cost by 30%
* Assisting team to make more concise excel sheets within the ERP system
* Maintaining standard journal entries about the ongoing and past projects for easy and quick reference
* Developing a new financial model to assess strategic initiatives on cost containment, outsourcing capital and kept a track of company's investments
* Preparing monthly presentations for executive professionals to highlight the key differences between expenses and budget

Junior Analyst

Eaton Corporation, Medina, Ohio

April 2011 – November 2015

* Applied necessary changes to business process with approvals from team lead
* Performed audit on vendor statements to check for any discrepancies in the report
* Continued to search for ways that provided accurate results to automate the business forecasts
* Prepared billing models and gave an estimate of monthly profit
* Performed analysis on generated data and presented reports to the seniors
* Presented plans to solve the key issues in financial variances
* Provided invoices and supporting document and assisted in preparation of monthly invoices

**Education:**

* Master's Degree in Business Management/ International Accounting   
  ABC University, Medina, Ohio  
  2010

**Education:**

* Bachelor's in Information Technologies   
  ABC University, Medina, Ohio  
  2008

**Certifications:**

* Certified Project Management Professional   
  ABC Technical Institute, Medina, Ohio  
  2011
* Finance CFA - Level I   
  ABC Technical Institute, Medina, Ohio  
  2012

**Reference:**

On request.