**Manuel L. Elwell**

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**Career Objective:**

Looking for a Revenue Assurance Head position with "SolveForce," to perform risk analysis, set strategies, and enhance revenue function.

**Summary of Skills:**

* Excellent numerical, leadership, and analytical skills
* Outstanding knowledge of Database and Query Tools
* Superior written and verbal communication skills
* Proven track record of delivering excellent outputs on a continuous basis while adhering to quality guidelines
* Ability to work confidently and patiently even under stringent deadlines in order to achieve set goals
* Skilled in adapting according to the situational requirements
* Passionate to succeed on the professional front through continuous learning and improvement

**Work Experience:**

Revenue Assurance Head

Johannes Company, Irving, TX

January 2014 - Present

* Developing and monitoring implementation of strategies by all units
* Performing risk analysis on revenue, and developing methods to mitigate risks
* Implementing quality controls to minimize operational expenses so that the revenues can be increased
* Communicating with clients and resolving billing queries and disputes
* Interviewing, appointing, training, and assigning tasks to the accounting staff
* Participating in quarterly and annual meetings and giving presentation
* Preparing revenue reports and present the reports during staff meetings

Revenue Assurance Head

Herbet Inc., Irving, TX

March 2012 - December 2013

* Researched about the market trends in production and discussed measures to cut down on production costs and enhance revenue
* Introduced a new revenue management system and trained staff to use the application
* Reviewed financial statements and provided instructions to the accounting staff for reconciliation
* Prepared revenue analysis reports and identified and minimized risks
* Ensured Revenue Assurance activities are carried out as planned and adding to revenue
* Coordinated and ensured IT team implemented automation plans

**Education:**

* Bachelor's Degree in Finance  
  Irving University, Irving, TX  
  2011

**Reference:**

On request.