**Bob Donald**

1823 Tracy Street,

Los Angeles, CA 90012

Telephone No: 323-225-1937

**Objective:**

Seeking the position of film production assistant with a major film production company or studio.

**Experience Summary:**

* Handled extensive productions tasks and received appreciation for managing them
* Showed creativity and innovative thinking in handling productions
* Wrote out scripts extensively for plays and commercial, that were very successful with intended audience

**Professional Experience:**

**Production Assistant, July 20XX to Present**

ABC Productions, New Jersey

* Handled all production related tasks for the mega-serial 'Pop Out with Stars'
* Edited commercials aired during the running of 'Pop Out with Stars'
* Was consulted on choice of settings, props and wardrobe

**Writing, July 20XX to August 20XX**

Giant Media Productions, New Jersey

* Wrote out several short stories and script for comedy shows
* Handled the writing of commercial scripts for Radio and TV

**Education**

**20XX - 20XX John School of Arts, New Jersey**

Bachelor of Arts in Film Production

**References**

Furnished upon request.