**David J. Brown**

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**Career Objective:**

To obtain a compliance analyst position at “Proximus,” and ensure the organization is following set regulatory standards in their operations and fix any deviations.

**Summary of Skills:**

* Thorough knowledge of the rules and regulations laid by the local /state and federal business regulatory law
* Familiarity with Generally Accepted Accounting Principles, Federal Acquisition rules, and Industry Trade Practices
* Ability to conduct internet-based research for fixing several issues
* Ability to read, understand, interpret and comprehend business data
* Absolute attention to detail and acutely organized

**Work Experience:**

Compliance Analyst

Guardian Gadgets, Lexington, KY

November 2013 - Present

* Monitoring and taking appropriate actions on compliance-related issues
* Investigating, controlling, and putting to rest suspicious activities
* Reading, interpreting, and finding ways and methods for implementing company's policies and plans
* Analyzing drop in performance department-wise and interviewing employees and managers for improving performance
* Attending employees and management meetings and discussing on development policies
* Collecting, and analyzing quality testing documentation and addressing non-compliance

Compliance Analyst

Rising Sun Technologies, Lexington, KY

February 2012 - October 2013

* Conducted regular evaluation of general practices of the company
* Developed formulas and standards for achieving compliance
* Review contracts terms and conditions and suggested certain points to fit it as per legal compliance
* Worked with internal and external auditors and streamlined accounting and financial operations
* Conducted audit on product testing and logistics activities and recommended remedial plans
* Prepared new and effective review methods and analytical techniques

**Education:**

* Bachelor's Degree in Finance  
  Lexington University, Lexington, KY  
  2011

**Reference:**

On request.