**Patrick D. Williams**

4306 Smith Road

Powder Springs, GA 30373

Phone: 770-943-2772

Email: pdwilliams@anymail.com

**Career Objective:**

To obtain an audit analyst position at a frozen food manufacturing company and perform internal audit analysis on financial and accounting procedures of the company.

**Summary of Skills:**

* Excellent analytical, logical building, and interpretation skills
* Extensive knowledge of finance, economics, and system management
* Proficient in task, time, data and risk management abilities
* Capable of multitasking and working under pressure
* Brilliant entrepreneurship and innovation skills
* Expert Knowledge of the legal obligations and regulations as applicable

**Work Experience:**

Audit Analyst

Dewdrop Finance Group, Powder Springs, GA

July 2013 - Present

* Performing quality performance analysis of different departments, projects, etc. and preparing reports with logical analysis and interpretations
* Recommending improvements or changes in present work structure, policies, functions, systems, etc. to enhance quality and efficiency of work
* Performing internal audit analysis on financial and accounting operations of the organization
* Coordinating with risk management teams to predict the future uncertainties and risks, and making reservations against them
* Reviewing and modifying financial statements generating and presenting system

Audit Analyst

Copperfield Financial, Inc., Powder Springs, GA

February 2012 - June 2013

* Prepared different reports like analytical reports, forecast reports, audit reports or performance trend reports, and submitted them regularly to the higher management
* Verified facts and figures in the financial documents and ensured accuracy, authenticity, and compliance with law and organizational policies
* Evaluated the productive, potential, and non-productive areas of the organization
* Ensured smooth functioning of the daily functions of the departments, systems and projects
* Predicted the future market environment and forecast the growth scope, opportunities, competitions, and need for resources

**Education:**

* Bachelor's Degree in Accounting  
  ABC University, Powder Springs, GA  
  2011

**Reference:**

On request.