**Jack S. Peters**

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**Career Objective:**

Interested in working as an assistant network administrator for “Entwined Technologies,” where my computer skills can be used in delivering clients network needs and troubleshooting problems.

**Summary of Skills:**

* Experienced in handling large and small networks
* Excellent knowledge of system and network administration
* Thorough understanding of TCP/IP networking, LAN, and WAN
* Ability to work with latest security tools and on both Windows and Linux platform
* Thorough knowledge of C, C++, HTML, DHTML, XML, Perl, and other scripting language
* Strong communication, interpersonal, and teamwork skills
* Skilled in analyzing defects and troubleshooting problems

**Work Experience:**

Assistant Network Administrator

Soft Corporation, Dayton, OH

October 2014 - Present

* Installing and updating switches, routers, and firewalls
* Supporting and maintaining VPN's, Web Proxies, and SSL encryption
* Reviewing and modifying firewall policies and networking system
* Designing and testing network systems as per budget
* Verifying and correcting flaws in code and scripting program
* Monitoring usage and network traffic and updating machines as required

Assistant Network Administrator

Macro Technology, Dayton, OH

February 2013 - September 2014

* Ordered hardware and network equipment as per clients' facility needs
* Designed and installed network system in designated area
* Designed and implemented security measures by assigning user ID, password, auto backup, etc.
* Monitored functions of network devices and replaced them with the latest ones as required
* Resolved LAN and WAN problems before issues get escalated
* Monitored and controlled network activities for smooth and effective operations

**Education:**

* Bachelor's Degree in Computer Science  
  Dayton University, Dayton, OH  
  2012

**Reference:**

On request.