# Professional Service Agreement

The following [AGREEMENT] is drafted on this the [\_\_\_\_\_] day of the month of [\_\_\_\_\_\_\_\_\_\_\_\_\_\_], in the year [\_\_\_\_\_\_\_\_]. [THEATER INC.], located at [THEATER INC. ADDRESS], henceforth known as The Company, and [JOHN SMITH CONTRACTORS], located at [JOHN SMITH CONTRACTORS‘ ADDRESS], henceforth known as The Contractor, agree to the following conditions of service:

The Contractor is to perform all tasks on site. The site, located at [SITE’S ADDRESS], in the State of [STATE NAME] shall remain accessible to The Contractor during the hours of [\_\_:\_\_\_ AM/PM] until [\_\_:\_\_\_ AM/PM], during the entire duration of the agreement between The Contractor and The Company. The starting date of this agreement is [STARTING DATE]. The ending date of this agreement is [ENDING DATE].

The Company expects the following from The Contractor: The building of the predesigned set, the painting of the predesigned set, and the building of the one chair, one bar, and one table. All of the required projects have been designed and articulated by the [THEATER INC.] set designer. The Contractor shall meet all of the required measurements and particulars of this project as in the design provided. The Contractor will provide The Company with a list of materials needed to perform the services requested. The Company holds the rights to all of the designs. The Contractor is not allowed to show the designs to an outside source, nor sell the designs, nor take the designs off of the premises.

The Company shall pay The Contractor the amount of $[AMOUNT] by the date of [DATE]. The Company shall pay The Contractor the amount of $[AMOUNT] by the completion of the services requested. The payment shall be made in two installations. The payment shall be made to [JOHN SMITH CONTRACTORS], to the bank of [BANK NAME], located at [BANK ADDRESS] to the account number [ACCOUNT NUMBER] with the routing number of [ROUTING NUMBER].

The Company holds all rights to refuse final payment if the services are found to be unsatisfactory, dangerous, or not to the specifications of the designs provided. The Contractor has the right to seek payment by any means necessary if the work was satisfactory, and the final payment is not made by the above-mentioned date.

The undersigned agree to all of the conditions above:

## [THEATER INC.]:

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| --- | --- | --- | --- | --- | --- | --- | --- | --- |
| Representative Name: | | |  | | | | | |
| Address: |  | | | | | | | |
| Telephone: | |  | | | Email: |  | | |
| Representative Signature: | | | |  | | | Date: |  |

## [JOHN SMITH CONTRACTORS]:

|  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- |
| Representative Name: | | |  | | | | | |
| Address: |  | | | | | | | |
| Telephone: | |  | | | Email: |  | | |
| Representative Signature: | | | |  | | | Date: |  |

## [WITNESS]:

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| --- | --- | --- | --- | --- |
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