|  |  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| Hello [Alexander], | | | | |  | |  | |  |  |
| **THANK YOU FOR YOUR ORDER!** | | | | | | | | |  |  |
|  |  |  |  | |  | |  | |  |  |
| **Sales Order Confirmation** | | | | | | | | | | |
|  |  |  |  | |  | |  | |  |  |
|  |  |  |  | |  | |  | |  |  |
| Order Date | |  | | P.O Number | | | |  | Delivery Date | |
| **[09-05-19]** | |  | | **[53210]** | | | |  | **[19-05-19]** | |
|  |  |  |  | |  | |  | |  |  |
| We are in receipt of your order as detailed below: | | | | | | |  | |  |  |
| **Qty** | **Description** | | | | | | **Item #** | | **Unit Value** | **Total** |
| 1 | Mobile | | | | | | #123 | | $25,000 | $25,000 |
| 2 | Headphones | | | | | | #236 | | $1,500 | $3,000 |
|  |  | | | | | |  | |  |  |
|  |  | | | | | |  | |  |  |
|  |  |  |  | |  | |  | | **Subtotal** | **$28,000** |
| **Payment Method** | |  |  | |  | |  | | Handling | $50 |
| Card: [Visa XXXX XXXX XXXX 2300] | | | | |  | |  | | Other |  |
| Cash: |  |  |  | |  | |  | | **Total** | **$28,050** |
|  |  |  |  | |  | |  | |  |  |
| **Bill To** | | | | | | **Ship To** | | | | |
| [Name] | | | | | | [Name] | | | | |
| [Address] | | | | | | [Address] | | | | |
| [Contact Number] | | | | | | [Contact Number] | | | | |
| [Email Address] | | | | | | [Email Address] | | | | |
|  |  |  |  | |  | |  | |  |  |
| Terms | | [Exchange is not applicable for this products] | | | | | | | | |
| Expected Ship Date | | [17-05-19] | | | | | | | | |
| Expected Time | | [9:00AM - 5:00PM] | | | | | | | | |