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| BUSINESS INVENTORY SPREADSHEET |
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|  |  |  |  |  |  |  |  |
| **[Company Name]** |   |  |  |  |  |
| [Address] |  |  |  |  |  |
| [City, State, ZIP Code] |  |  |  |  |  |
| [Phone Number] |  |  |  |  |  |
| [Fax Number] |  |   |   |   |  |
|  |  |  |  |  |  |  |  |
| **Item Name** | **Opening Stock** | **Unit Price** | **Reorder Level** | **Unit Purchased** | **Sold** | **Closing Stock** |
| Door Knobs and Locks | 15 | $500.00 | 7 | 10 | 8 | 17 |
| Garage Door Openers | 30 | $100.00 | 6 | 8 | 10 | 28 |
| Paints | 45 | $200.00 | 4 | 16 | 20 | 41 |
| Metal Sheets | 50 | $400.00 | 8 | 14 | 28 | 36 |
| Hooks and Screws(boxes) | 60 | $550.00 | 6 | 18 | 40 | 38 |
| Nails and Staples(boxes) | 40 | $350.00 | 7 | 12 | 35 | 17 |
| Nuts and Bolts(boxes) | 75 | $500.00 | 5 | 15 | 70 | 20 |
| Brushes and Brooms | 20 | $400.00 | 10 | 18 | 18 | 20 |
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