

[Hospital Name]

[Address]

[Contact Number]

**Medical Sheet**

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| --- |
| PATIENT INFORMATION: |
|  |
| Patient Name: |  | Patient ID: |  |
| Blood Group: |  | Gender: |  |
| Attending Doctor: |  | Age: |  |
|  |
| REASON FOR ADMISSION |
|  |
|  |
|  |
| MEDICAL HISTORY |
|  |
|  |
|  |
| TEST OR SCAN UNDERGONE |
|  |
|  |
| MEDICINES PRESCRIBED |
|  |
|  |
|  |
| DOCTOR OBSERVATIONS |
|  |
|  |



**To Use This Documents**

The text inside the brackets which is highlighted is meant to be edited with your text. This is the way you can edit the document as given below:

**To Edit Text:**

1. Point the mouse where you want to edit and delete the sample text and then you can add your text.
2. You can change the size, font & color of the text in the Main Tab: Home



**To Edit Table:**

1. Point the mouse in the table where you want to edit and delete the sample text and then you can add your text.
2. You can adjust the row & column size of the table in the Main Tab: Layout



**To Edit Chart:**

1. Select the chart which is going to edit and then
2. In Main tab: Design -> Edit Data
3. It will open the excel sheet where you can edit the values of the chart

