

Businesses need a financial budget plan in order to avoid numerous potential problems down the road. This detailed financial business plan can be used to create a roadmap to success.

Similar to household budgeting, companies also need to include their debt obligations and expenditures, including rent and mortgage, utilities, loans, vendor accounts, professional services, insurance, advertising, and even IT services.

A sound financial budget plan guides the company to make better business decisions and shapes its strategies for further business improvement and innovation.

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| --- | --- |
| **NAME OF COMPANY:** |  |
| **PERIOD COVERAGE:** |  | **DATE:** | MM/DD/YYYY |

|  |  |  |  |
| --- | --- | --- | --- |
| **INCOME** | **Actual** | **Budget** | **Difference** |
| **Operating Income** |  |  |  |
| Sales Q1 |  |  |  |
| Sales Q2 |  |  |  |
| Sales Q3 |  |  |  |
| Sales Q4 |  |  |  |
| Others Sales |  |  |  |
| **Total Operating Income** |  |  |  |
| **Non-Operating Income** |  |  |  |
| Interest Income |  |  |  |
| Rental Income |  |  |  |
| Gifts Received |  |  |  |
| Donations |  |  |  |
| **Total Non-Operating Income** |  |  |  |
| **TOTAL INCOME** |  |  |  |

|  |  |  |  |
| --- | --- | --- | --- |
| **EXPENSES** | **Actual** | **Budget** | **Difference** |
| **Operating Expenses** |  |  |  |
| Accounting and Legal |  |  |  |
| Advertising |  |  |  |
| Depreciation Value |  |  |  |
| Dues and Other Subscriptions |  |  |  |
| Insurance |  |  |  |
| Interest Expense |  |  |  |
| Maintenance and Repairs |  |  |  |
| Office Supplies |  |  |  |
| Payroll Expenses |  |  |  |
| Postage |  |  |  |
| Rent |  |  |  |
| Research and Development |  |  |  |
| Salaries and Wages |  |  |  |
| Taxes and Licenses |  |  |  |
| Travel Expenses |  |  |  |
| Utilities |  |  |  |
| Web Hosting and Domains |  |  |  |
| Other Expenses |  |  |  |
| **Total Operating Expenses** |  |  |  |

|  |  |  |  |
| --- | --- | --- | --- |
| **NON-RECURRING EXPENSES** | **Actual** | **Budget** | **Difference** |
| Furniture, Equipment, and Software |  |  |  |
| Gifts |  |  |  |
| Other Expenses |  |  |  |
| **Total Non-Recurring Expenses** |  |  |  |
| **TOTAL EXPENSES** |  |  |  |
| **Net Income Before Taxes** |  |  |  |
| **Income Tax Expense** |  |  |  |
| **NET INCOME** |  |  |  |