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| Time Sheet | | | | | | | | |
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|
| [COMPANY NAME] | | | | | | | | |
|  | | | | | | | | |
| [8056, 2nd street Barrington] | |  |  |  |  |  |  |  |
| [California 95055] | |  | Team Lead: | Emily Rose | |  | Date: | |
| [+1545456551] | |  | Manager: | Maxwell Holt | |  | 25-02-21 | |
| [Company@gmail.com] | |  | Supervisor: | Clementine | |  |
|  | | | | | | | | |
| **EMPLOYEE NAME** | **MORNING** | | **AFTERNOON** | | **OVER TIME** | | **FOR OFFICE USE ONLY** | |
| **IN** | **OUT** | **IN** | **OUT** | **IN** | **OUT** | **WORKED HOURS** | **OVERTIME HOURS** |
| Alex Smith | 7:30 AM | 12:30 PM | 1:15 PM | 5:00 PM | 5:00 PM | 6:00 PM | 8 | 1.2 |
| Olivia Butch | 8:00 AM | 1:00 PM | 1:45 PM | 5:15 PM | 5:15 PM | 7:00 PM | 9.5 | 1.6 |
| Carson Cassidy | 8:30 AM | 12:30 PM | 1:15 PM | 4:30 PM | 4:30 PM | 6:30 PM | 10.5 | 1 |
| Adam Smith | 7:30 AM | 12:00 PM | 12:45 PM | 4:30 PM | 4:30 PM | 5:15 PM | 9.32 | 1.7 |
| Charlotte | 8:00 AM | 1:00 PM | 1:45 PM | 5:15 PM | 5:15 PM | 7:00 PM | 9.5 | 1.6 |
| Calvin Clinton | 8:30 AM | 12:30 PM | 1:15 PM | 4:30 PM | 4:30 PM | 6:30 PM | 10.6 | 2.3 |